

How to Use SignPDF Free to Document your Milestones

These instructions include screenshots from an iPad. The SignPDF Free app is not the only app that you can use for this, but it seems pretty simple to use. There are other various free apps that can be used for this (and other tasks). Most limit the number of PDFs that you can use at any one time (which is why they are free). Follow the steps below to use this app to keep up with your Milestones.

Go to the App Store on your iPad and download the SignPDF Free app.



Open your email on your iPad and open the attachment for the Milestones.

Click on "Share." (If you are still using using iOS 6, the location and look of your "Share" icon may look slightly different.)

iPad 2:50 PM 36%

Done Detailed GPISD Digital Transition Milestones 2013-2014 WITH DUE DATES .pdf

GPISD Digital Transition Milestones 2013-2014

Staff Name _____ Home Campus _____

Fall Semester 2013

☐ I can use my iPad **Due Nov 8, 2013**

<input type="checkbox"/> Edit settings. I can turn on wi-fi, edit my passcode, and add mail accounts.	<input type="checkbox"/> Use folders. I can create folders, name them, and add apps.
<input type="checkbox"/> Search. I can use the Search iPad screen to find apps, emails, contacts, etc.	<input type="checkbox"/> Arrange apps. I can move apps to a folder or different screen.
<input type="checkbox"/> Navigate. I can pinch and swipe to navigate	<input type="checkbox"/> Record. I can record video & take pictures.
<input type="checkbox"/> Download. I can search for, locate and install educational apps.	<input type="checkbox"/> Take screenshots. I can take a picture of what I'm looking at.
<input type="checkbox"/> Sync. I can save and back up content.	<input type="checkbox"/> Update. I know how to update apps.

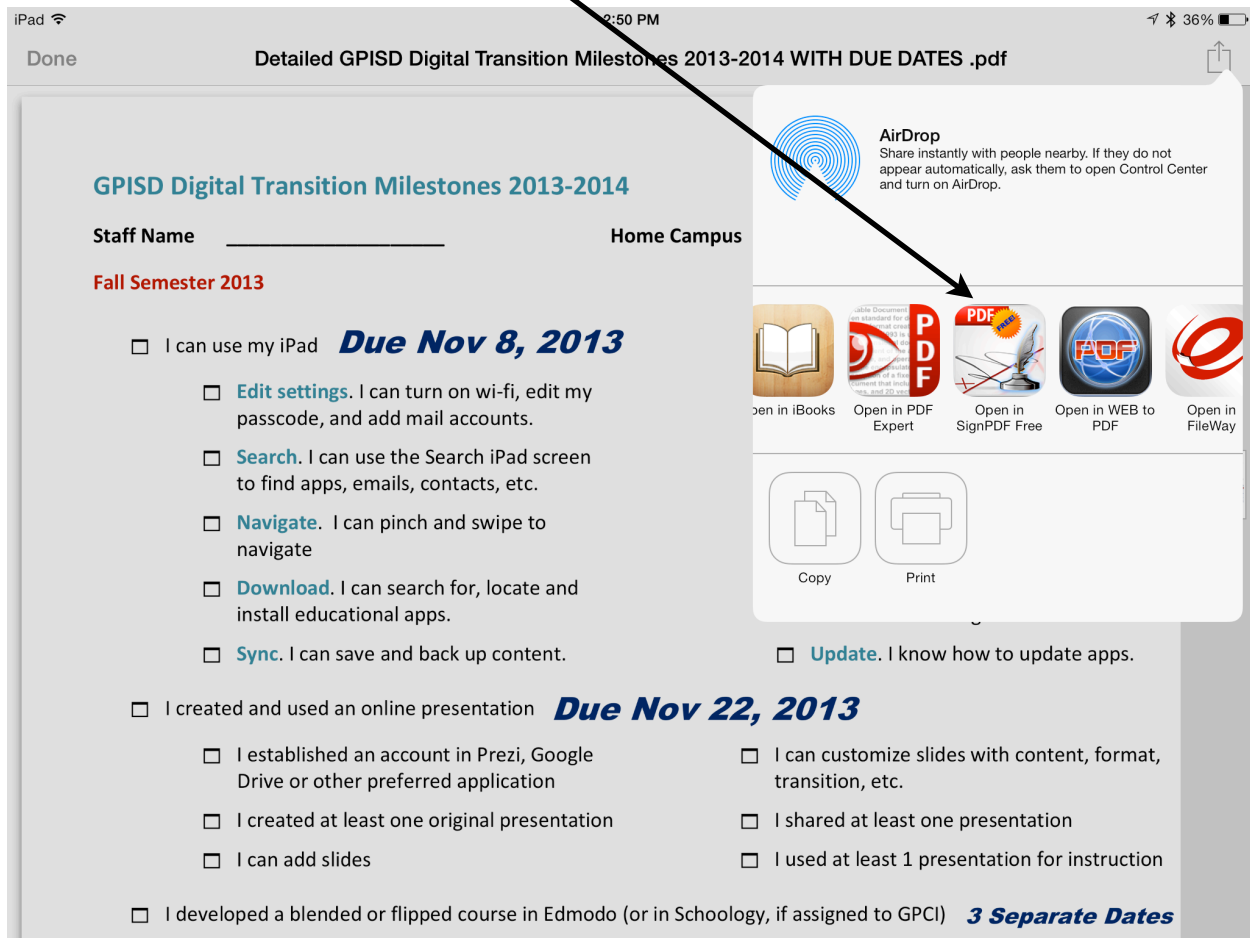
☐ I created and used an online presentation **Due Nov 22, 2013**

<input type="checkbox"/> I established an account in Prezi, Google Drive or other preferred application	<input type="checkbox"/> I can customize slides with content, format, transition, etc.
<input type="checkbox"/> I created at least one original presentation	<input type="checkbox"/> I shared at least one presentation
<input type="checkbox"/> I can add slides	<input type="checkbox"/> I used at least 1 presentation for instruction

☐ I developed a blended or flipped course in Edmodo (or in Schoology, if assigned to GPCI) **3 Separate Dates**

How to UseSign PDF Free to Document your Milestones

You then have a list of options with which to open the attachment. Scroll left or right and choose “Open in SignPDF Free.”



How to Use SignPDF Free to Document your Milestones

In order to “write” on your PDF, click on the pen up in the top right of the screen. You may then “mark up” your PDF. There is an “Undo” and “Redo” button at the bottom right. You can “Zoom” in and out with two fingers. You can press and hold on a mark you have made, and it will give you the option to “Cut,” “Copy,” “Paste,” etc.

You can check things off as you finish them, and then have your Instructional Media Specialist (Kyla Schooling or Jeff Cockrum), or your Department Head initial by each Milestone as you complete them.

Detailed GPISD Digital Transition Milestones 2013-2014 WITH DUE DATES

Staff Name _____ Home Campus _____

Fall Semester 2013

- ☒ I can use my iPad. **Due Nov 8, 2013** **JSC**
 - ☒ Edit settings. I can turn on wi-fi, edit my passcode, and add mail accounts.
 - ☒ Search. I can use the Search iPad screen to find apps, emails, contacts, etc.
 - ☒ Navigate. I can pinch and swipe to navigate.
 - ☒ Download. I can search for, locate and install educational apps.
 - ☒ Sync. I can save and back up content.
- ☒ I created and used an online presentation. **Due Nov 22, 2013** **KS**
 - ☒ I established an account in Prezi, Google Drive or other preferred application.
 - ☒ I created at least one original presentation.
 - ☒ I can add slides.
- ☒ I developed a blended or flipped course in Edmodo (or in Schoology, if assigned to GPIC). **3 Separate Dates**

Bronze Standard "Getting Started"	Silver Standard "Well Underway"	Gold Standard "Expert User"
Due Dec 13, 2013 <ul style="list-style-type: none"><input checked="" type="checkbox"/> Presentation includes teacher picture<input checked="" type="checkbox"/> Teacher has created, managed groups<input checked="" type="checkbox"/> Teacher has created, managed posts<input checked="" type="checkbox"/> Assignments distributed in Edmodo<input checked="" type="checkbox"/> Edmodo Code of Conduct established<input checked="" type="checkbox"/> Due dates for assignments, quizzes, etc<input checked="" type="checkbox"/> Links and resources provided<input checked="" type="checkbox"/> Folders contain relevant content<input checked="" type="checkbox"/> Evidence that students are accessing it	Due Dec 20, 2013 <ul style="list-style-type: none"><input checked="" type="checkbox"/> All Bronze Standard plus all of these:<ul style="list-style-type: none">All parents received class code(s)Teacher created, managed small groupsTeacher connected Google Drive filesUsing Edmodo as professional dev toolAwarding badges to studentsForum questions and student responsesStudent polls conductedStudent use of Edmodo appsSignificant paper reduction	Due Jan 10, 2013 <ul style="list-style-type: none"><input checked="" type="checkbox"/> All Bronze & Silver plus some of these:<ul style="list-style-type: none">Entirely flipped a classroom w/ EdmodoAdded RSS feed to groupCollaborating with class outside GPISDTeacher is member of CommunityContributing to CommunityCreating custom badgesLeading Edmodo training sessionsClubs or other non-course student grpsEliminated all non-required paper use
- ☒ I can record lessons and post them to Edmodo. **Due Jan 17, 2014**
 - ☒ I can take pictures and video on my iPad.
 - ☒ I can post the video to Edmodo or other approved social learning platform.
 - ☒ I have accomplished this at least once in one of my Edmodo courses.
- ☒ I submitted my Fall 2013 Technology Education Profile. **TBA**

NOTE- You must have each item within a Milestone completed before it can be initialed by Kyla, Jeff, or your Department Head. In other words, we don't want to initial your Milestone sheet 10 different times as you complete your "iPad Milestone." We just want to initial it once when you have completely finished it. See screenshot above as the example.

Please let us know how we can serve you better,

Your IMS Team (Kyla, Gina, Debbie, and Jeff)

created by Jeff Cockrum, Instructional Media Specialist, Grand Prairie High School