## Important Reminders for the Dell Venue Carts

## \*Please ensure that ALL users adhere to the guidelines established in the training.\*

- 1. Users should not be walking around the classroom with these devices except for Check-out and Check-in.
- 2. Users should not be disconnecting the keyboards.
- 3. Users should not be forcing the tablet back while trying to adjust it to a better angle. This will weaken or break the connection.
- 4. Only the Teacher detaches the chargers from the devices. Please leave unplugged all day, including turning the Cart back in.
- 5. Teachers must monitor the use of the devices all period long and inspect each one before placing it back at the end of the period.
- 6. Remember to keep the cart locked up when not in use, and keep up with the key.
- 7. Users should not be going to the Windows Store and downloading any apps.
- 8. Users should not be downloading and installing any programs.
- 9. Damages and/or loss will be assessed to either the student or teacher.
- 10. All information from training and any documents, links, etc. are posted on GPHTechnology- <a href="http://gphtechnology.pbworks.com">http://gphtechnology.pbworks.com</a>